



# MARYLAND MILITARY DEPARTMENT

## FIFTH REGIMENT ARMORY

### Directive: 14 – 116

Date of Issue: July 2013    Amends/Cancels: N/A

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#### **I. PURPOSE**

The purpose of this Directive is to establish authority, responsibility and jurisdiction at the Fifth Regiment Armory.

The “Armory” is a facility owned, operated and managed by the Maryland Military Department.

#### **II. POLICY**

All sworn members will strictly adhere to the procedures set forth in this Directive.

In addition to this Directive officers assigned to the “Armory” will strictly adhere to the Standard Operating Procedure (SOP) Manual created solely for this facility.

#### **III. BACKGROUND**

The Maryland Military Department (MMD) and the Department of General Services Maryland Capitol Police Department have entered into a Memorandum of Understanding granting DGS-MCP the authority to provide law enforcement services at the First Regiment Armory. DGS-MCP officers will either supplement a force protection unit or assume primary responsibility for law enforcement at this facility.

#### **IV. PROCEDURES**

##### **A. Jurisdiction & Structure**

1. DGS-MCP officers have full police authority and jurisdiction on the grounds of the Fifth Regiment Armory.
2. Established protocol and command structure within DGS-MCP will remain intact and will be followed at all times while officers perform their duties on the grounds of the Fifth Regiment Armory.
3. Any requests made or information concerning work activities, security procedures, protocol, schedules, etc., should be communicated by the supervisory staff of the MMD to the DGS-MCP Shift Commander, who will then forward necessary and appropriate information and instructions to the officers assigned to the facility.

## B. Authority & Responsibilities

1. Police officers will enforce all State and local laws while working at the Fifth Regiment Armory in the same manner as they would at other assignments.
2. If an incident occurs at the Fifth Regiment Armory the DGS-MCP officer will conduct a preliminary investigation and complete all activities necessary to conduct the investigation, such as identifying and interviewing witnesses, obtaining all available suspect information, identifying and securing, all evidence and any items that may have evidentiary value.
3. All follow up investigations will be coordinated with the MMD. The occupants of the "Armory" duties and responsibilities.
4. DGS-MCP will assist all local, state and federal authorities with the investigation on any incident occurring in or around the "Armory".
5. If called upon DGS-MCP will assist all local, state and federal authorities with investigations of occupants of the "Armory".

## C. Coordination & Cooperation

1. All police officers assigned to the Fifth Regiment Armory will coordinate their activities with their counterparts in the MMD. Special attention and efforts should be directed toward complying with and working in a manner that is consistent with the terms of the memorandum, especially in areas of mutual concern.
2. In the spirit of mutual cooperation, all officers will attempt to cooperate and assist members of the MMD, provided that such actions or inactions do not violate any Department policies, rules, regulations or any state or Federal laws.

## D. Equipment & Communications

1. Police officers assigned the Fifth Regiment Armory will carry and utilize all of the standard gear and equipment and wear the uniform of the day as they would while working other assignments.
2. While on duty officers will maintain communications with the DGS-MCP Communications Center.
3. Any other needed equipment will be addressed in the memorandum between the Maryland Military Department and the Department of General Services.